

Minutes of the Commission On Aging Meeting  
Garvey Center – Leonardtown, Maryland  
Monday, June 22, 2009

**CALL TO ORDER**

Start Time: 1:00 p.m.  
Location: Garvey Senior Activity Center, Leonardtown, MD  
Chaired By: Kathie Reich, Chair

**PRESENT**

**COA Members:** Sam Brown, Claudia Knowlton, Florence Lanham, Elfreda Mathis, Kathie Reich, Sandra Wheeler, Patricia Woodburn

**Department of Aging Staff:** Lori Jennings-Harris, Director; Jennie Page, Deputy Director; Dana DiGregorio, Sr. Administrative Coordinator

**Guests:** Beverly Stickles, Executive Director – St. Mary's Home for the Elderly  
Janice Pruitt, Marketing and Moving Coordinator - St. Mary's Home for the Elderly  
Sithy McGraw

**ABSENT**

**COA Members:** Vicki Brown, Peggy Reardon, Sheral St. Clair

**APPROVAL OF AGENDA**

Motion to approve the agenda was made by Sandra Wheeler and was seconded by Florence Lanham; all were in favor and the motion carried.

**APPROVAL OF MINUTES**

Motion to approve the May 2009 meeting minutes with one correction was made by Claudia Knowlton and was seconded by Elfreda Mathis; all were in favor and the motion carried.  
Correction: Remove miscellaneous word in the first sentence in the Old Business section, Letter to the Board of County Commissioners.

**Guest Speakers:**

**Beverly Stickles, Executive Director – St. Mary's Home for the Elderly**

**Janice Pruitt, Marketing and Moving Coordinator - St. Mary's Home for the Elderly**

- Ms. Beverly Stickles, Executive Director for St. Mary's Home for the Elderly, and Ms. Janice Pruitt, Marketing and Moving Coordinator for St. Mary's Home for the Elderly, attended this meeting of the Commission On Aging to provide the Commission members with an overview of the St. Mary's Home for the Elderly – Cedar Lane Apartments.
- Ms. Stickles and Ms. Pruitt answered questions and provided information to Commission Members, Department of Aging staff, and guests in attendance.

**OLD BUSINESS**

**Review/Self Evaluation/Mission of Commission On Aging (COA):**

- Each Commission member will complete an evaluation/review form in regards to the Commission On Aging mission and performance. All information will be forwarded to Claudia Knowlton to combine and present to the Commission at the July meeting.

**Memorandum of Understanding for Transportation:**

- The Memorandum of Understanding for Transportation was completed and signatures were acquired. The MoU was scheduled to go to the Board of County Commissioners for their review and signature, but was pulled by John Savich, County Administrator, and will be changed to an informal agreement between the Department of Aging and the Department of Public Works and Transportation. It will contain all of the pertinent costs and service information.

### **Friends of Ripple Projects:**

- Continuing to purchase bingo prizes and birthday supplies for the Vivian Ripple Medical Adult Day Center.
- The group has submitted paperwork for permits for the 5K Run/Walk Fund Raiser scheduled for October 17, 2009.

### **Visit to Centers:**

- Lori Jennings-Harris has planned a tour of the Senior Activity Centers and Nutrition sites for the Commission members scheduled for July 1, 2009.

### **DIRECTOR'S REPORT**

- **Letter Of Interest:** A Letter of Interest has gone out to many local organizations seeking interest in privatization of the Medical Adult Day Services Program. Packets are due back to procurement by June 22, 2009 and will be reviewed by John Savich – County Administrator, Elaine Kramer – Chief Financial Officer, and Lori Jennings-Harris. Lori Jennings-Harris will follow up with the Commission members to keep them informed.
- **Home Delivered Meals Volunteer Luncheon:** A luncheon was held on June 12, 2009 at the Loffler Senior Activity Center to recognize the Home Delivered Meal Volunteers.
- **RSVP Station Training:** The RSVP Program sponsored a Station training on June 18, 2009 at the J.T. Daugherty Conference Center in Lexington Park. Kathie Reich and Sheral St. Clair attended. Crystal Biles, Regional Director for RSVP Program, provided history, background, and information on volunteering thru RSVP.
- **Senior Rides Recognition:** There is a luncheon scheduled for June 25, 2009 from 5:00 p.m. to 7:00 p.m. at the J.T. Daugherty Conference Center in Lexington Park to recognize Senior Rides Volunteer Drivers.
- **Area Plan Update:** The Area Plan Update is due by August 17, 2009.
- **Tri-County Commission On Aging Meeting:** Just a reminder to the Commission Members that the annual Tri-County Commission On Aging meeting will be hosted by St. Mary's County in 2010.
- **Follow Up to Lunch with Your Commissioners:** Lori Jennings-Harris noted that there were a few questions presented to the Board of County Commissioners regarding the Medical Adult Day Services Program privatization.

### **PERSONNEL CHANGES**

- No changes this month.

### **ADDITIONAL COMMENTS**

- Jennie Page noted that this will be the last Commission On Aging meeting she will be attending as a County employee, due to her retirement.

### **NEXT MEETING**

The next meeting will be held on Monday, July 27, 2009 at 1:00 p.m. at the Garvey Senior Activity Center.

### **ADJOURNMENT**

Motion to adjourn was made by Patricia Woodburn and was seconded by Sandra Wheeler; all were in favor and the motion carried. The meeting adjourned at 3:05 p.m.

Prepared by:  
Dana DiGregorio  
Sr. Administrative Coordinator